

**EMA**

Euro-Mediterran-Arabischer Länderverein
المنظمة العربية الأورومتوسطية للتعاون الاقتصادي
Euro-Mediterranean-Arab Association

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General Terms and Conditions (GTC)

for Euro-Mediterranean Arab Association (EMA e.V.)

Status: July 2026

Version: 1.0

§1 Scope of Application

These General Terms and Conditions (GTC) apply to all services, events and activities offered by the Euro-Mediterranean-Arab Countries Association (EMA e.V.) in connection with business delegations, trade fair visits, business matchmaking events, conferences, seminars, workshops and other national or international events.

By registering for an event, participants acknowledge these GTC as an integral part of the participation agreement.

§2 Contracting Party

The contractual partner is:

Euro-Mediterran-Arabischer Länderverein (EMA e.V.)

Stresemannstraße 21

10963 Berlin

Germany

§3 Subject Matter of the Agreement

EMA e.V. organises, coordinates and, where applicable, facilitates events designed to promote economic, scientific and institutional cooperation between Germany and the Euro-Mediterranean and Arab regions.

The specific scope of services is determined exclusively by the respective event description, quotation or confirmation of participation.

§4 Formation of the Contract

The participant's registration constitutes a binding offer to enter into a participation agreement.

The agreement becomes effective only upon written confirmation of participation or the issuance of an invoice by EMA e.V.

§5 Services Provided by EMA e.V.

Depending on the event, EMA e.V. may provide services including:

- Planning and organisation of the event
- Programme development and coordination
- Business matchmaking
- Company and institutional visits
- Networking events
- Conferences, seminars and workshops
- On-site participant support
- Organisational assistance before and during the event

Only those services expressly stated in the event description are included in the contract.

*Furthering economic
development cooperation*



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§6 Third-Party Services

To deliver its events, EMA e.V. may cooperate with external service providers, including but not limited to:

- Hotels
- Airlines
- Transport companies
- Exhibition organizers
- Conference venues
- Interpreters
- Travel agencies
- Catering providers

These services are provided independently by the respective supplier under its own contractual conditions.

Where EMA e.V. merely arranges third-party services, the contractual relationship exists directly between the participant and the relevant provider.

§7 Prices and Payment Terms

Participation fees are stated in the respective event announcement, quotation or invoice.

Invoices are payable within the payment period specified without deduction.

EMA e.V. reserves the right to suspend or cancel participation if payment is not received within the applicable deadline.

§8 Cancellation and Replacement Participants

Participants may withdraw from the agreement by providing written notice.

The applicable cancellation policy published for the respective event shall apply.

Subject to organisational feasibility, a substitute participant may be accepted. EMA e.V. reserves the right to approve or decline such substitutions.

§9 Programme Changes

EMA e.V. reserves the right to make reasonable changes to the programme where necessary for organisational, technical, security or operational reasons.

Such changes may include:

- Speakers
- Venues
- Company visits
- Timetables
- Sequence of programme items
- Meeting schedules

These adjustments do not constitute a defect in the event that the overall purpose and quality remain substantially unchanged.



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§10 Minimum Number of Participants

Where a minimum number of participants is specified, EMA e.V. may cancel the event if this number is not reached.

Participation fees already paid for services not provided will be refunded in accordance with applicable legal requirements.

§11 Visa and Entry Requirements

Participants are solely responsible for obtaining:

- A valid passport
- Required visas
- Entry permits
- Vaccination certificates, where applicable
- Compliance with customs and immigration regulations

EMA e.V. may provide invitation letters or administrative support but cannot guarantee visa approval or entry into any country.

§12 Liability

EMA e.V. shall be liable only in accordance with applicable statutory law.

Where legally permissible, liability for slight negligence shall be limited to foreseeable damages typically arising from the agreement.

These limitations shall not apply in cases involving:

- Intentional misconduct
- Gross negligence
- Injury to life, body or health
- Mandatory statutory liability

§13 Force Majeure

EMA e.V. shall not be liable for delays, modifications or cancellations resulting from events beyond its reasonable control, including but not limited to:

- Natural disasters
- Pandemics
- Government restrictions
- Political unrest
- Armed conflicts
- Terrorist acts
- Industrial action
- Other force majeure events

In such cases, EMA e.V. may modify, postpone or cancel the event where necessary.

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§14 Data Protection

Personal data is processed in accordance with the General Data Protection Regulation (GDPR), applicable German data protection legislation and the EMA e.V. Privacy Policy.

§15 Photography, Video and Audio Recordings

Photography, video and audio recordings may be made during events for documentation, reporting and promotional purposes.

These materials may be published on the EMA e.V. website, social media channels, newsletters, brochures, annual reports and other official communication platforms.

Participants who object to the use of their image for legitimate reasons should notify EMA e.V. before the event begins.

§16 Intellectual Property

Presentations, training materials, documents, publications and all other content provided during an event remain protected by copyright and other intellectual property rights.

Reproduction, distribution or publication requires the prior written consent of the respective rights holder.

§17 Final Provisions

The laws of the Federal Republic of Germany shall govern these General Terms and Conditions.

Should any provision of these GTC become invalid or unenforceable, the remaining provisions shall remain fully effective.

The current version of the General Terms and Conditions is published on the official website of EMA e.V.