



EMA

Euro-Mediterran-Arabischer Länderverein
المنظمة العربية الأورومتوسطية للتعاون الاقتصادي
Euro-Mediterranean-Arab Association

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Terms of Participation

for Business Delegations, Trade Fair Visits, Business Matchmaking and Events organised by the Euro-Mediterranean Arab Association (EMA e.V.)

Status: July 2026

Version: 1.0

§1 Organizer

The organizer of the business delegations, trade fair visits, business matchmaking events, seminars, conferences, workshops, and other national and international events is:

Euro-Mediterran-Arabischer Länderverein (EMA e.V.)

Stresemannstraße 21

10963 Berlin

Germany

EMA e.V. organizes, coordinates, and, where applicable, facilitates national and international events in accordance with the respective event description.

§2 Registration

Registration must be submitted in writing or electronically using the registration form provided by EMA e.V.

By submitting the registration, the participant makes a binding offer to conclude a participation agreement.

Participation is confirmed only upon written confirmation from EMA e.V.

§3 Conclusion of Contract

The participation agreement becomes effective upon EMA e. V.'s written confirmation of registration.

The scope of services is exclusively determined by the event description, the confirmation of participation, and these Terms of Participation.

§4 Services Provided by EMA e.V.

The services included depend on the respective event and may include:

- Planning and coordination of the event
- Preparation of the event program
- Business matchmaking activities
- Company and institutional visits
- Networking events
- Conferences, seminars, and workshops
- Organisation of group transfers where expressly stated
- On-site coordination and participant support

Services not expressly included in the event description are not part of the participation agreement.

*Furthering economic
development cooperation*

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§5 Third-Party Services

Where services are provided by third parties, such as hotels, airlines, transport companies, exhibition organisers, interpreters, or other service providers, these services are performed under the responsibility and terms of the respective provider.

EMA e.V. shall only be liable for third-party services to the extent required by applicable law.

§6 Participation Requirements

Participation is open to individuals and legal entities meeting the requirements specified for the respective event.

EMA e.V. reserves the right to reject registrations for objective reasons or where organisational capacity has been reached.

Participants are expected to behave professionally and respectfully and to comply with all applicable laws throughout the event.

§7 Visa Requirements

Each participant is solely responsible for obtaining:

- A valid passport
- Required visas
- Entry permits
- Health or vaccination certificates
- Compliance with immigration and customs regulations

Upon request, EMA e.V. may provide organizational assistance, such as invitation letters, but cannot guarantee the issuance of a visa or permission to enter any country.

§8 Travel Documents

Participants are responsible for obtaining and checking all travel documents before departure.

These include, but are not limited to:

- Passport
- Visa
- Flight tickets
- Hotel confirmations
- Insurance certificates
- Any additional documents required by the destination country

Participants should verify all documents immediately upon receipt.

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§9 Changes to the Program

EMA e.V. reserves the right to modify the program where necessary due to organizational, technical, security-related, or unforeseen circumstances.

This may include changes to:

- Speakers
- Venues
- Company visits
- Meeting schedules
- Timetables
- Order of program items

Such changes do not generally constitute grounds for withdrawal or compensation, provided that the overall character of the event remains unchanged.

§10 Withdrawal by the Participant

Withdrawal from participation must be submitted in writing.

The applicable cancellation and payment conditions published by EMA e.V. shall apply.

Participants may demonstrate that EMA e.V. has incurred no loss or a substantially lower loss than any cancellation charges applied.

§11 Cancellation by EMA e.V.

EMA e.V. reserves the right to cancel or postpone an event for important reasons, including but not limited to:

- Failure to reach the minimum number of participants
- Cancellation of essential programme elements
- Safety or security concerns
- Governmental restrictions
- Force majeure
- Other significant organisational reasons

Participation fees paid for services not provided will be refunded in accordance with applicable legal provisions. Any further claims shall only exist where required by law.

§12 Liability

EMA e.V. shall be liable only in accordance with the applicable statutory provisions.

Where legally permissible, liability for slight negligence shall be limited to foreseeable damages typical of the contract.

This limitation shall not apply in cases of intent, gross negligence, injury to life, body or health, or where liability cannot legally be excluded.

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§13 Force Majeure

If an event cannot be held or can only be partially carried out due to force majeure, natural disasters, pandemics, strikes, political unrest, war, terrorism, governmental measures, or other unforeseeable events beyond the control of EMA e.V., the Association may modify, postpone, or cancel the event.

§14 Photography and Video Recording

Photographs, video recordings, and audio recordings may be taken during events for documentation, communication, and promotional purposes.

Such materials may be published on the EMA e.V. website, social media channels, newsletters, brochures, annual reports, and other communication materials.

Participants who have legitimate reasons for objecting to the publication of their image are requested to notify EMA e.V. before the start of the event.

§15 Final Provisions

The laws of the Federal Republic of Germany shall apply.

Should any provision of these Terms of Participation become invalid or unenforceable, the validity of the remaining provisions shall remain unaffected.

The latest version of these Terms of Participation will be published on the official EMA e.V. website.